

**MINUTES OF THE SPECIAL MEETING OF THE  
FLORIN RESOURCE CONSERVATION DISTRICT  
BOARD OF DIRECTORS**

**Tuesday, December 12, 2023**

The special meeting of the Florin Resource Conservation District Board of Directors was called to order at 6:30 p.m. by Chair Tom Nelson at 9829 Waterman Road, Elk Grove, CA.

**Call to Order, Roll Call, and Pledge of Allegiance.**

Directors Present: Tom Nelson, Paul Lindsay, Lisa Medina, Elliot Mulberg, Sophia Scherman  
Directors Absent: None  
Staff Present: Bruce Kamilos, General Manager; Patrick Lee, Finance Manager/ Treasurer;  
Travis Franklin, Program Manager; Stefani Phillips, Human Resources  
Administrator/Board Secretary; Donella Murillo, Finance Supervisor; Ben  
Voelz, Associate Engineer; Amber Kavert, Human Resources Technician  
Staff Absent: None  
Associate Directors Present: Kim Martin, Robert Stresak  
Associate Directors Absent: None  
General Counsel Present: Andrew Ramos, Bartkiewicz, Kronick & Shanahan  
Consultants Present: Mitesh Desai, Badawi & Associates; Shellie Anderson, Bryce Consulting

**Public Comment**

No comment.

**1. Proclamations and Announcements**

Nothing to report.

**2. Consent Calendar**

- a. Minutes of Regular Board Meeting of October 17, 2023
- b. Accounts Payable Check History – October 2023
- c. Accounts Payable Check History – November 2023
- d. Board and Employee Expense/Reimbursements – October 2023
- e. Board and Employee Expense/Reimbursements – November 2023
- f. Active Accounts – October 2023
- g. Active Accounts – November 2023
- h. Bond Covenant Status for FY 2023-24 – October 2023
- i. Bond Covenant Status for FY 2023-24 – November 2023
- j. CASH - Detail Schedule of Investments– October 2023
- k. CASH - Detail Schedule of Investments– November 2023
- l. Consultants Expenses – October 2023
- m. Consultants Expenses – November 2023
- n. Major Capital Improvement Projects – October 2023
- o. Major Capital Improvement Projects – November 2023

MSC (Scherman/Medina) to approve Florin Resource Conservation District Consent Calendar items a-o. 5/0: Ayes: Lindsay, Medina, Mulberg, Nelson, and Scherman.

**3. Year to Date Revenues and Expenses Compared to Budget – October and November 2023**

Finance Manager Patrick Lee presented the Year to Date Revenue and Expenses Compared to Budget for both October and November 2023 to the Florin Resource Conservation District (District) Board of Directors (Board).

The Board moved agenda item 4, Annual Comprehensive Financial Report for the Fiscal Years Ended June 30, 2023, and 2022 to later in the meeting.

#### **5. Florin Resource Conservation District/Elk Grove Water District 2024 Health Benefits Study**

Human Resources Administrator Stefani Phillips provided background on the District's health benefits and the Employee Cost Control Program (ECCP) before introducing Shellie Anderson from Bryce Consulting.

In summary, back in June of 2011, the Board adopted an ECCP, which was intended to reduce and control costs for future years. One element of the ECCP was imposing a medical maximum contribution cap (Cap), which would inflate each fiscal year by 2%. Over the years, staff have monitored the Cap and its impact. To comply with the District's goal to provide competitive salaries and benefits, staff will complete a health benefits analysis studying other agencies in the region.

Ms. Anderson went over the 14 agencies chosen to look at during the 2024 Health Benefits Study (Study). After discussion, it was asked by the Board to include one (1) more agency from San Joaquin County into the Study.

Associate Director Robert Stresak asked if the Study includes looking at vision and dental benefits. Ms. Phillips informed him the Study is only evaluating medical benefits.

MSC (Mulberg/Medina) to approve the recommended selection of agencies to survey for the Florin Resource Conservation District/Elk Grove Water District 2024 Health Benefits Study with the inclusion of one more agency from San Joaquin County. 5/0: Ayes: Lindsay, Medina, Mulberg, Nelson, and Scherman.

#### **4. Annual Comprehensive Financial Report for the Fiscal Years Ended June 30, 2023, and 2022**

Mr. Lee presented the item to the Board before handing it over to Mitesh Desai from Badawi & Associates to present a PowerPoint on the District's Annual Comprehensive Financial Report (ACFR) for Fiscal Year (FY) ended June 30, 2023, and 2022.

Mr. Desai presented his PowerPoint of the ACFR to the Board and answered all questions asked.

MSC (Medina/Nelson) to accept and file the Annual Comprehensive Financial Report for the fiscal years ended June 30, 2023, and 2022. 5/0: Ayes: Lindsay, Medina, Mulberg, Nelson, and Scherman.

#### **6. Board of Director Elections**

General Manager Bruce Kamilos presented the item to the Board.

In summary, on October 10, 2023, the District received a letter from the Sacramento County Voter Registration & Elections Office notifying public agencies of an election fee cost increase. The cost of holding elections has risen dramatically. For the November 8, 2022 election, the cost per registered voter in Sacramento County was \$1.2295. For the November 5, 2024 election, the cost per registered voter will be \$2.3287. This increase in election fees has almost doubled the cost of holding an election in Sacramento County. The number of registered voters in the District's boundary is approximately 193,904. With an election base setup fee of \$2,061, the total cost for the District to hold an election in November 2024 would be approximately \$453,615.

There was a lengthy discussion on the topic.

MSC (Lindsay/Nelson) to approve the creation of the advisory committee to review the District's options for the upcoming election and the members to be appointed by the Chair.

Director Elliot Mulberg provided an alternative motion that should the District have a contested election, the District allocate money from the future year reserve funds to cover the cost.

MSC (Mulberg/Scherman) that should the District have a contested election, that the District allocate money from the future year reserve funds to cover the cost. 3/2: Ayes: Medina, Mulberg, and Scherman Noes: Lindsay and Nelson.

## 7. Recommended Action Discussion

Ms. Phillips presented the item to the Board.

In summary, the agendas for the board meetings often contain items that are for information or discussion purposes only. It was requested of staff to agendaize an item so that the Board may discuss if information-only agenda items should also be set for potential action by the Board.

After much discussion there was no motion.

## 8. General Manager's Report

Mr. Kamilos presented the item to the Board.

In summary, Mr. Lee gave an update on the Enterprise Resource Planning Software Selection process. Mr. Kamilos explained the Sacramento Local Agency Formation Commission still has an insufficient number of ballots and will need to be extended again. He also informed the Board of the successful meet and greet with the City of Elk Grove staff and that the District received the Association of California Water Agencies/Joint Powers Insurance Agency (ACWA JPIA) President's Special Recognition Awards in all three (3) insurance programs. Finance Supervisor Donella Murillo told the Board about the Low Income Housing Water Assistance Program (LIHWAP) event that was held at the District on November 17, 2023.

## 9. Elk Grove Water District Operations Report – October and November 2023

Mr. Kamilos presented the EGWD Operations Report – October and November 2023 to the Board.

Director Paul Lindsay thanked staff for adding the lead service lines inventory to the Operations Report. Mr. Kamilos explained how well Engineering Technician I Richard Ko has done on heading the inventory and mentioned the Division of Drinking Water has been referring other districts to the District and Mr. Ko to find out how we are completing the inventory.

Mr. Kamilos gave kudos to Program Manager Travis Franklin and the customer service team on creating a digital shut off process. Mr. Franklin explained the updated digital shut off process.

## 10. Directors Comments

Director Sophia Scherman asked about the growth of the District. Associate Engineer Ben Voelz gave an update on the Elliot Springs development.

Director Elliot Mulberg mentioned a California Special Districts Association (CSDA) conference session on reserves where they talked about a rate leveling reserve that can be used to make sure you don't go below your bond covenant ratio. He also explained that he got reappointed to the CSDA Legislative Committee and that he was also appointed to the CSDA Bylaws Committee.

Associate Director Stresak asked if there is a reason the Board does not take a stand on legislative matters as it flows through the process. Mr. Franklin explains that Regional Water Authority, collectively for the region, submit letters that the Board approves the District to sign on to.

Adjourn to Regular Board Meeting on January 16, 2024.

Respectfully submitted,



Stefani Phillips, Board Secretary

AK/SP